



# COLLIN COUNTY

Office of the Purchasing Agent  
2300 Bloomdale Road  
Suite 3160  
McKinney, Texas 75071  
www.collincountytx.gov

July 20, 2026

James, Amber N



Re: Contract Name:

**Contract No. 2025-387, Personal Services  
Agreement, Parkhill Prairie Preserve Maintenance:  
Amber James**

Contract Start Date:  
Agreement Renewal Period

**October 1, 2025  
October 1, 2026 – September 30, 2027 (renewal 1)**

Dear **Amber James**:

The aforementioned contract between Collin County and your company will expire on **September 30, 2025**. The Collin County Purchasing Department is requesting that your company renew this contract for an additional 12 month period to include terms, conditions and pricing set forth in the original contract award to include any previously executed amendments/change orders.

If you are interested in renewing the current contract, please complete the form below and return by **Friday, July 24, 2026 with your completed Form 1295 with TEC**. If you desire to renew this contract, we will also need an updated insurance certificate.

Should you have any questions, please feel free to contact me at **ctorres@co.county.tx.us**.

Sincerely,

**Christina Torres  
Buyer Assistant**

Please check one:

Yes ☒ I agree to renew the contract with Collin County at the prices established in the original solicitation to include any previously executed amendments/change orders.  
No ☐ I cannot renew the contract.

If no, please state reason: \_\_\_\_\_

Signature:

Print Name

Amber N James

Title:

Mrs.

Date:

08/01/2026

---

HISTORICAL INFORMATION

Awarded by Court Order No. **2025-1147-10-20**

Renewal No. 1 Court Order No. \_\_\_\_\_