

GRC Review Form

Grant Title FY26 Immunizations/Locals Grant

Department Budget & Finance Department

Dept Contact Pat Skipper **Extension** 4796

**GRC Form Updated 2/17/2022

The Budget and Finance Office, in conjunction with the Grant Review Committee (GRC), has reviewed the application and/or award as detailed above, and the application and/or award is

- ☐ **Recommended** This grant application and/or award is recommended for approval to Commissioners Court.
- ☐ **Not Recommended** This grant application and/or award is not recommended for approval to Commissioners Court.
- ☐ **No Response Received** No responses given by the GRC.
- ☐ **NA Response Received** Not applicable responses for the grant given by the GRC.

Totals 0 Recommended 0 Not Recommended 0 No Response Received 0 Not Applicable

Completed by:

Pat Skipper

GRC Chair/Designee

13 May 2026

Date

County Auditor Comments

Change to personnel on the Immunization grant contract personnel that nets in zero dollar change to overall budget. Contract Amendment No. 3 was approved on Commissioners Court on 3/16/2026. Grant period is September 1, 2025 through August 31, 2026.

New Personnel/Addition to Head count:

☐

Existing Position: ☐

- ☐ Recommended
- ☐ Not Recommended
- ☐ No Response Received

Budget and Finance (BFO) Comments

Approval to reallocate the funding source for two existing Intern positions (300968, 300969)—each funded at a flat-rate salary of \$5,598 for two months—from the FY 2026 Public Health Emergency Preparedness (PHEP) grant to the FY 2026 Immunizations/Locals grant. This is a cost-neutral budget adjustment with no additional funds awarded. The grant term remains effective through August 31, 2026.

- ☒ Recommended
- ☐ Not Recommended
- ☐ No Response Received

Purchasing Comments

No action by Purchasing (personnel only)

- ☐ Recommended
- ☐ Not Recommended
- ☐ No Response Received
- ☒ NA – No Purchasing Involved

Information Technology (IT) Comments

No IT Involvement

- ☐ Recommended
- ☐ Not Recommended
- ☐ No Response Received
- ☒ NA – No IT Involved

Human Resources (HR) Comments New Personnel/Addition to Headcount

FY2026 Immunization Grant (revision) in the amount of \$405,206.00 in federal funds for Personnel Costs. Grant application for two (2) existing positions (Intern-00300969) funded at 100% for 2 months and Intern- 300968 funded at 100% for 2 months. Estimated salary at the percentage and length stated is \$10,797.80. Grant period is September 1, 2025 - August 31, 2026.

- ☐ Recommended
- ☐ Not Recommended
- ☐ No Response Received
- ☐ NA – No HR Involved

